

Application for Report and Consent Part 5 Siting – Building Regulations 2018



Please forward completed application forms to Maribyrnong City Council's Municipal Building Surveyor by email to buildingenquiries@maribyrnong.vic.gov.au

Applicant details

Full name

Postal address

Suburb

Postcode

Contact phone

Email

Making application as

Relevant building surveyor

Owner

Agent of owner

Subject property details

The following details will be on your property title. Alternatively, you can obtain this information from Landata at www.landata.vic.gov.au/tpc

Address

Suburb

Postcode

Lot/s

LP/PS

Volume

Folio

Proposed use of building

New dwelling

Garage/carport

Veranda/Pergola

Fence

Additions to dwelling

Other please specify

Regulation and reporting matter

*Note: Regulation sought with an * requires adjoining neighbours consent*

Regulation 73(2) – Maximum street setbacks

Regulation 74(4)* – Minimum street setbacks

Regulation 75(4)* – Building height

Regulation 76(4) – Site coverage

Regulation 77(3) – Permeability

Regulation 78(6) – Car parking

- Regulation 79(6)* – Side and rear setbacks
- Regulation 80(6)* – Walls and carports on boundaries
- Regulation 81(6)* – Daylight to existing habitable room windows
- Regulation 82(5)* – Solar access to existing north-facing habitable rooms windows
- Regulation 83(3)* – Overshadowing of recreational private open spaces
- Regulation 84(9)* – Overlooking
- Regulation 85(3) – Daylight to habitable room windows
- Regulation 86(3) – Private open space
- Regulation 87(2) – Siting of class 10a buildings
- Regulation 89(3)* – Front fence height
- Regulation 90(2)* – Fence setbacks from side and rear boundaries
- Regulation 91(5)* – Fences on or within 150mm of side or rear boundaries
- Regulation 92(2) – Fences on intersecting street alignments
- Regulation 94(6)* – Fences and daylight to habitable room windows in existing dwelling
- Regulation 95(3)* – Fences and solar access to existing north-facing habitable room windows
- Regulation 96(3)* – Fences and overshadowing of recreational private open space
- Regulation 97(2) – Masts, poles etc

Description of works

Indicate the works that are required to be carried out on the land of the proposed building and/or structure and the details of the proposed construction above or below a public facility. Also include the description and the dimensions of the building and/or structure.

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Relevant documentation required for this application

- Application fees** - Each regulation is assessed individually, the fee is per regulation. (see Fee Schedule)
- Completed Application Form** - Ensure the form is fully completed, signed and dated and that all required documentation has been collected and attached to the application.
- Certificate of Title** - A current Certificate of Title, including a Plan of Subdivision and any Covenant details (not exceeding 12 months old) is included.
- Site Plan & Site Analysis** - A plan of the subject allotment and adjoining properties showing all boundaries and setbacks, easements, existing building(s), proposed works and a north point, the location of habitable room windows, private open space, secluded private open space relevant elevations and sections appropriately dimensioned.
- Architectural Drawings** - Drawings should be of a scale not less than 1:100. Drawings are to be sufficiently marked up/highlighted to show the location and extent of non-compliances for each regulation for which variation is sought.
- Signed Plans and Comments from Affected Adjoining Owners and Council's Form** - Council may require the applicant to provide comments and plans are to be designed and dated by the affected adjoining property owners, agreeing or disagreeing with the proposed application. Please use Council's 'Letter of Consent from Adjoining Owners Form'.
- Reasoning/Justification for Application** - A detailed written response addressing the applicable decision guidelines contained within the Minister's Guideline 12 (June 2006) must accompany each application. Seek verification from your appointed Building Surveyor the specific Part 5 Building Regulations including the level of variation that is sought in this application.

Submitting your application

All information and documentation are to be submitted in PDF format and must be submitted via email to buildingenquiries@maribyrnong.vic.gov.au

It is the applicant's responsibility to ensure that completed applications are submitted to Council. Should further information be required to assess an application delays will be experienced. Application fees are non-refundable.

For further information or assistance please contact Council's Building Services team by phoning 9688 0200 or send an email to buildingenquiries@maribyrnong.vic.gov.au

Have the works been completed and/or has a building permit been issued for the works? Yes No

Applicant signature

Date

Privacy statement

Maribyrnong City Council is committed to its obligations in protecting your personal information pursuant to the *Privacy and Data Protection Act 2014*.

The personal information requested on this form is being collected by Maribyrnong City Council for the purpose of assessing an application for report and consent in accordance with the Building Regulations 2018. The information will be used by Council for this primary purpose or directly related purposes. Council may not be able to assist/provide a service as a consequence should this information not be provided. Council will not disclose your personal information to any third party unless required to do so by law.

Requests for access to and/or amendment of the information provided may be made to Council's Privacy Officer on 9688 0200. For more information please refer to Council's Privacy Policy, available for download from Council's website at www.maribyrnong.vic.gov.au